

ASEAN-AUSTRALIA COUNTER TRAFFICKING

Terms of Reference

National Counter Trafficking Planning Consultant

Support IACAT National Strategic Action Plan Against Trafficking in Persons
(Strat Plan) 2022-2026

About the organisation

Cardno is a global consulting organisation that manages projects for major donors, delivering aid work in various disciplines such as education, health, governance, resource and environment management and infrastructure. Our work expands across Europe, Latin and North America, Asia, the Pacific and Africa. With over 6,000 staff worldwide, our vision is to be a world leader in the provision of professional services to improve the physical and social environment.

About the program:

ASEAN–Australia Counter Trafficking (ASEAN-ACT) continues Australia’s long running collaboration with ASEAN and its Member States to end human trafficking in the region. The program is a ten-year investment principally working with strengthening the justice sector response to trafficking in persons, while advancing the rights of victims. The program aims to establish new partnerships with allied government agencies, civil society, and business. We engage with all 10 ASEAN Member States in some capacity and have national-level programming in Cambodia, Lao PDR, the Philippines, Thailand, and Vietnam. We are establishing programming in Indonesia, and it is currently on hold in Myanmar.

Program Outcomes

The overarching goal that ASEAN-ACT contributes to is that AMS have effective justice systems that provide just punishment of traffickers and protect the rights of victims. Three end-of-program outcomes (EOPOs) together contribute to the achievement of this goal by 2028:

1. EOPO1: ASEAN’s planning, monitoring and reporting of ACTIP implementation is increasingly effective and advances the protection of victim rights.
2. EOPO2: AMS justice and related state agencies are increasingly capable of implementing their ACTIP obligations, in particular those that uphold victim rights.
3. EOPO3: AMS justice and related state agencies’ policies and practices are influenced by relevant stakeholders and better aligned with ACTIP, especially in connection to victim rights obligations.

Overview

ASEAN-ACT supports ASEAN member states to increase their capacity to implement their ACTIP obligations, in particular those that uphold victim rights. To achieve this in the Philippines, ASEAN-ACT provides support to the Inter-Agency Council Against Trafficking (IACAT) in all its initiatives and programs.

The IACAT is mandated to coordinate programs of various agencies to effectively address the issues and problems attendant to human trafficking as well as to develop mechanisms to ensure the timely, coordinated and effective response to cases of trafficking in persons. In order to enhance, systematize and synchronize all efforts to eliminate trafficking in persons, the IACAT has anchored its programs and activities under the National Strategic Action Plan Against Trafficking in Persons (Strat Plan) which provides the overall strategic direction to the sector, and aligns with the Republic Act No. 9208, as amended, which criminalizes trafficking in persons.

The third Strat Plan covers the period of 2017–2021. As the current plan will shortly expire, IACAT is focused on evaluating the progress and results of the third Strat Plan.

Deadline for applications

5PM Manila time,
5 December 2021

Position

National Counter Trafficking
Planning Consultant

Position status

National

Duration

Maximum number of input days:
up to 60 days between
December 2021– May 2022

Remuneration

ASEAN-ACT remuneration
framework.

Reports to

Country Manager - Philippines

Location

Remote/home-based

Performance Management and Reporting Framework

Program reporting framework

Contact details

Queries relating to this position
should be directed to
recruitment@aseanact.org

It is essential that you quote
'National Counter Trafficking
Planning Consultant' in your e-mail
title, or you may not receive a
response.

Child protection

Cardno is committed to child
protection and safeguarding the
welfare of children in the delivery
of our International Development
programs. Recruitment and
selection procedures reflect this
commitment and will include
relevant criminal record checks.

The evaluation of the current plan will be evidence-based, publicly available and verifiable.

The results of the evaluation of the current Strat Plan will be used to inform the preparation and development of the next 5-year National Strategic Action Plan of the IACAT.

To support the review and the development of the next Strat Plan, IACAT requires the support of a National Counter Trafficking Planning Consultant.

The consultant will work closely with the Strategic Planning and ME Consultant (Lead Consultant) and IACAT member agencies, and will develop the capacity of selected focal persons within IACAT to oversight the effective implementation and monitoring of the fourth Strat Plan 2022-2026.

Objectives

The objective of the National Counter Trafficking Planning Consultant is to support the Lead Consultant in the conduct of an extensive evaluation of the third Strat Plan and support the development of the fourth National Strategic Action Plan Against Trafficking covering the period from 2022–2026 (fourth Strat Plan). Specifically, the National Counter Trafficking Planning Consultant will:

Liaise and support the multi-sectoral team led by IACAT to do an assessment on the implementation of the Third National Strategic Action Plan Against Trafficking in Persons (Strat Plan) 2017-2021 and get inputs and recommendations for the development of the Fourth Strat Plan 2022-2026.

In close consultation with IACAT and member agencies and related sectors, produce a time-bound National Strategic Action Plan Against Trafficking in Persons (Strat Plan) 2022-2026 aligned to ACTIP that prioritises short, medium and long-term activities, outlines specific targets, clarifies roles and responsibilities, provide a monitoring framework, and budgets and focuses on victim rights and gender/social inclusion.

In close coordination with ASEAN-ACT Inclusion and Victim Rights Director (IVRD), Justice System Director (JSD) and Philippine Country Team, provide technical inputs to incorporate gender sensitive and victim-centered approaches aligned with ACTIP's obligations into the Strat Plan 2022-2026.

In close coordination with Lead Consultant and IACAT Secretariat, facilitate preparatory meetings, consultations and capacity building activities to meet the capacity development requirements.

Areas of Responsibility

Under the supervision of the Country Manager – Philippines, and in close consultation with Justice System Director (JSD) and Inclusion and Victim Rights Director (IVRD), the National Counter Trafficking Planning Consultant will work closely and in cooperation with the Strategic Planning & MEL Consultant (Lead) and with the IACAT Secretariat team to:

Review National Strategic Action Plan (Strat Plan) on CTIP 2017-2021

- > Support and assist with the collation of information and resources and other relevant documents of the IACAT and the DOJ to review of the current Strat Plan 2017-2021
- > Participate and assist in the conduct of M&E consultations and activities, including possible M&E interview with individual focal persons of IACAT member agencies to gather information to aid the review of the third Strat Plan and the development of capacity building activities.

Cardno is an equal opportunity employer

Cardno encourages women to apply. Cardno recognises the moral and legal responsibility to provide an equal opportunity workplace by ensuring that all recruitment and selection decisions are based on the best qualified and experienced candidate who can perform the genuine inherent requirements of the position.

Cardno is committed to Safety and the Prevention of Sexual Abuse and Harassment (PSEAH), Child Protection and bribery prevention

We want to engage with the right people to deliver our client programs. As part of our approach you will be subjected to formal background screening, criminal record checks, employment verification, and periodic compliance checks. All Cardno staff receive safety, compliance and safeguards training and are responsible for contributing to a safer working culture.

- > Aggregate the survey results on the implementation of the third Strat Plan 2017-2021 with information and data provided by recipients as inputs to support the development of the fourth Strat Plan on TIP.
- > Prepare and submit a draft format of assessment report on the implementation of the third Strat Plan

Develop National Strategic Action Plan (Strat Plan) on CTIP 2022-2026

- > Participate in and assist with facilitating initial consultation workshops to gather inputs and ideas for the outline, direction and content for the fourth Strat Plan 2022-2026. Working in conjunction with the lead consultant, conduct consultations with a wide range of stakeholders and beneficiaries of IACAT and its member agencies services. Such consultations will utilize mixed methodologies for data collection, including but not limited to key informants' interviews and focus group discussions.
- > Identify any potential issues for implementation of the fourth Strat Plan and propose measures to address these.
- > Participate in and assist in the development of M&E Framework
- > In conjunction with the Lead Consultant, prepare and develop the fourth Strat Plan 2022-2026 based on recommendations and feedback from the national consultation workshop and to ensure that the fourth Strat Plan is aligned with the ACTIP and integrates victim rights/social inclusion.
- > Liaise with IACAT and facilitate the validation sessions of the fourth Strat Plan taking into consideration the M&E report and information gathered from the workshops and consultation meetings conducted;
- > Revise and incorporate inputs, feedback and suggestions from the validation sessions with the IACAT Secretariat, IACAT member agencies and other stakeholders to the fourth Strat Plan;

Capacity Development Activities

- > Participate and assist in providing capacity building activities to the IACAT Secretariat and focal persons of IACAT members agencies on the efficient and effective monitoring of progress, implementation, and evaluation of the new Strat Plan; and
- > Perform such other technical support in the conduct of M&E process and development of the new Strat Plan as the ASEAN-ACT may assign from time to time.

Expected Outputs

The National CTIP Planning Consultant shall deliver the following outputs:

Review of the third Strat Plan

- > A workplan outlining the agreed outputs, methodology and timeline for deliverables that is aligned with the lead consultants approach to the review, development of new plan and capacity building activities;
- > Collation of information, resources and relevant documents for the review
- > Draft interview questionnaires for the assessment accepted by the IACAT and approved by ASEAN-ACT
- > An assessment report on the implementation of the third Strat Plan 2017-2021 accepted by IACAT and ASEAN-ACT

Development of the fourth Strat Plan

- > List of inputs and recommendations for the fourth National Strategic Action Plan (Strat Plan) 2022-2026 including M&E framework
- > A draft outline, direction and content for the fourth Strat Plan 2022-2026 including draft outline of M&E framework ensuring that it is aligned with ACTIP and victim rights/social inclusion approach
- > Final draft of the fourth Strat Plan 2022-2026 for approval by the IACAT council

Capacity Development Activities

- > List of capacity building activities including methodology, PPT presentation on the efficient and effective monitoring of progress, implementation, and evaluation of the new Strat Plan

Reporting Requirements

Submission of workplan, detailing the methodology for the conduct of review and development of the Strategic Plan and the M&E Framework, proposed workplan with stated timelines and deliverables, including other documents as may deem necessary. Submission of regular progress updates to the Country Manager- Philippines

Selection Criteria

Qualification and essential:

- > Tertiary degree in public policy, law, international development or related field;
- > Demonstrated ability to formulate clear multi-sectoral strategies and action plans involving a diverse range of government and non-government stakeholders;
- > Excellent knowledge and understanding on international and ASEAN legal framework and policies relevant to CTIP
- > Excellent analytical ability and skills in synthesizing data
- > Excellent interpersonal skills and the ability to convene and facilitate diverse stakeholders, including senior government officials, both in person and online;
- > Demonstrated knowledge and competence in developing and delivering training programs and workshops on strategic planning, policy development and M&E Background in trafficking in persons, labour migration and social issues in the Philippines and ASEAN region;
- > Ability to write and present high quality materials including formal reports and other engaging and accessible information for a variety of audiences; and
- > Strong analytical, verbal, and report writing skills in English.

Desirable:

- > Knowledge on victim-centered approach and gender sensitive within TIP nexus
- > Previous experience in delivering interactive online blended learning courses;
- > Knowledge and experience of Australian Government development programs and reporting requirements.

How to Apply

Send an email to recruitment@aseanact.org with:

- > Curriculum vitae (individual); and
- > The words ‘National Counter Trafficking Planning Consultant’ in the e-mail subject.

ASEAN-ACT is committed to achieving workplace diversity in terms of gender, nationality, and culture. Individual from minority groups, indigenous groups, People with a disability, women and ASEAN nationals are strongly encouraged to apply.

All applications will be treated with the strictest confidence.

Due to the expected volume of applications, only candidates under positive consideration will be notified.

Other Information

Amendments to the position’s Terms of Reference may be made during the period of the engagement as required